

CSOSA / PSA

Sustainability Report and Implementation Plan 2020



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Agency Point of Contact

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Executive Summary

The Court Services and Offender Supervision Agency for the District of Columbia (CSOSA) and The Pretrial Services Agency for the District of Columbia (PSA) are committed to planning, Designing and implementing environmentally sustainable practices in all agency activities to reduce CSOSA/PSA's greenhouse gas (GHG) emissions. CSOSA Policy Statement 5001 *Environmental, Energy and Transportation Management*, was signed and issued to all CSOSA and PSA employees on March 11, 2011.

In Fiscal year 2019 CSOSA had 825 employees and PSA had 350 employees. The building square Footages' of 465,641 leased facilities and 67 leased vehicles.

CSOSA/PSA is a joint based Agency that works together to service the residents of the District of Columbia. CSOSA/PSA's goal is to reduce GHG emissions by 30% by FY 2020 measured against our FY2008 baseline (3,176 MT Co2e). The reason for the goal was to be more efficient in our usages that affect our GHG's as well as to begin sustainable practices under what was prior a Scope 3 goal. While it was not a requirement, it was a key goal that CSOSA accomplished by designing and implementing several projects that vary in scope and complexity to address the full spectrum of GHG emissions reductions and sustainable living practices. Specifically, we have compiled a vehicle fleet with 80% hybrid and 20% alternative fuel vehicles, and are moving towards reducing our fleet which we successfully did a 13% reduction FY19 by reviewing fleet reports and rightsizing accordingly. CSOSA's recycling under our current vendor is not weighed so we are unable to document the percentage as per the format of the reporting. As it relates to the weight of the recycling and the trash; we are finding out that per our supplier's update; standard is rare to have the ability to weigh the bins per building. CSOSA's agency is unable to identify expanded scopes of work due to limitations on funding. We are a smaller agency without the ability to expand our scopes to higher level climate control issues.

There was a recent project where the construction was over 5,000 square feet; the building manager of the building mandated that the project managed by CSOSA meet the LEED– Leadership in Energy and Environmental Design projects for new construction only. The project was not considered Silver/Gold due to the small magnitude of work done during the construction. This was the FY18/19- 800 North Capitol Street project where key administrative offices were relocated.

The agency uses a fleet management system to account for all vehicles in the fleet. In FY14 the Agency set a goal to equip all field sites with fleet kiosks to accurately account for all vehicles in its fleet. The Agency met this goal in 2016. The Agency's Fleet management system monitors the mileage, gas consumption and vehicle activity. Vehicle sharing occurs in all of our field sites. Schedules and appointments are arranged so that multiple staff members or clients can be transported in the same vehicle.

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Currently 98% of the fleet's sedans are hybrids. 95% of SUV'S and 100% of our Mini-vans are E85. Vehicles that fuel with Ethanol are located near alternative fuel stations and dual-fueled vehicles are strategically located near alternative fuel stations.

CSOSA and PSA continue to encourage staff to be open to sustainable practices. Recycling and shredding programs continue to be effective, although our vendors' are not cable of providing the tracking data on what percentage is recyclable and what is not recyclable.

Concurrently, the Agency's goal is to reach a paperless status; it continues to be a challenge to have all divisions unified on the effort. Paper recycling, toner recycling, and shredding programs continue to be effective as the Agency sets achievable goals for operating with less paper.

An increased ability to telework throughout the Agency will decrease the carbon footprint and usage of utilities, so that is a target sought by our divisions that can functionally operate in telework. Continual upgrades to our fleet software, monitoring vehicle gas usage, sustainable purchasing programs, building systems and environmental controlled devices have helped redefine our focus.

In FY 2019 and FY 2020 CSOSA and PSA; the agency, continued to promote continuity throughout while encouraging staff to practice and implement sustainable practices at work and at home. While creating new ideas and innovations to increase awareness and progress, the agency focused on decreasing Greenhouse gases. Continual monitoring and upgrading of fleet vehicles and software to make sure E-85 and proper fuel is being used. As CSOSA/ PSA continue to move towards decreasing the agency footprint and promote more telework / alternate work days, the Agency has decreased the footprint by removing 4415/09/07 South Capitol Street SE and decreasing the footprint in 300 Indiana Ave. NW from our portfolio. The decrease in the footprint has reduced the amount of space being occupied which has reduced utility cost; therefore, a decrease over all utilities such as water reductions.